

Town of Russell Board Meeting

7:00 p.m. - Tuesday, January 14, 2025

Community Center – 32500 W Old County K

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Town Clerk at 715 779-5338, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

1. Call to order and roll call.
2. Pledge of Allegiance.
3. Approval of the agenda.
4. Public Input - (3-minute limit-max 15 minutes total).
5. Approval of the minutes of the December 17, 2024 Board Meeting ****.

OLD BUSINESS

6. Audit Services Request for Proposals****.
7. PSC OEI Grant update****.

NEW BUSINESS

8. Town Board Recommendation to Bayfield County Zoning for a Conditional Use Permit for Steven Donald & Anne Sullivan to construct and operate a private cemetery consisting of 25-30 cremated remains****.
9. Public Records Request****.
10. Firewood Proposal for Little Sand Bay Campground****.

STANDING AGENDA ITEMS

11. Town Road maintenance report and discussion.
12. Little Sand Bay Recreation Area report and discussion.
13. LSB Marina proposed project update.
14. Community Center Campground update.
15. Correspondence for January 2025****.
16. Approve bill payments and EFT transactions since last Regular Town Board Meeting****.
17. Approve Clerk/Treasurer Report and Financials for December 2023 and year to date 2023 transactions ****.
18. Chairman, Supervisor and Clerk/Treasurer reports and items for next Town Board Meeting.
19. Next Town Board Meeting – 7 p.m. February 11, 2025, at the Community Center.
20. Adjourn.

The Town of Russell Board reserves the right to take action on any agenda item and to call upon individuals to address the Board regarding specific agenda items in which they may be named or have direct responsibility. **** denotes attachments. Posted January 12, 2025 at 4 p.m Jeffrey A. Benton – Clerk/Treasurer.

Town of Russell

35900 State Highway 13

Bayfield, Wisconsin 54814-4862

(715) 779-5338

Fax (608) 237-2236

E-mail clerk@townofrussellwi.gov

Website www.townofrussellwi.gov

Paul "Rocky" Tribovich
Chairman

Judy Meierotto/Carol Anderson
Deputy Clerk/Treasurer

Jeffrey A Benton
Clerk/Treasurer

TOWN OF RUSSELL, BAYFIELD COUNTY, WISCONSIN

REQUEST FOR PROPOSALS – AUDIT SERVICES

Contact Person: Jeffrey A. Benton
Town Clerk/Treasurer 715-779-5338
clerk@townofrussellwi.gov
Proposals due: February 10, 2025, 8:00am CST

*Late Proposals Will Be Rejected

**TOWN OF RUSSELL, BAYFIELD COUNTY, WISCONSIN
REQUEST FOR PROPOSALS – AUDIT SERVICES**

Release Date January 15, 2025

Closing Date and Time Monday, February 10, 2025 at 8:00am CST

The Town of Russell, Bayfield County Wisconsin (Town) is issuing this Request for Proposal (RFP) to solicit proposals from qualified contractors/consultants to provide auditing services for the Town. The purpose of this RFP is to select an auditor to provide auditing services for the Town. The agreement will be for a five-year period, to include audit years 2023-2027. The Town may terminate the agreement by providing sixty (60) days written notice prior to the end of the Town's fiscal year, December 31st.

All correspondence, questions and additional information regarding this RFP should be sent via email to the Town Clerk/Treasurer, Jeffrey A. Benton, clerk@townofrussellwi.gov

To be considered, three (3) copies of the sealed proposal and one (1) electronic copy must be received at the Town of Russell Town garage, by **8:00am on Monday, February 10, 2025**. No late proposals will be accepted. No fax proposals will be accepted. Proposals should be delivered to:

Town of Russell
Town Clerk/Treasurer
AUDIT SERVICES
35900 State Highway 13
Bayfield, WI 54814

Or electronically to: clerk@townofrussellwi.gov

Proposals shall be clearly marked on the envelope or in the subject line as "AUDIT SERVICES". Proposals will not be reviewed until the RFP closing date and time. From the date the RFP is issued until a contract is executed, communication regarding this project between potential vendors and individuals employed by the Town of Russell, Wisconsin is prohibited. Only written communication via email to: clerk@townofrussellwe.gov is permitted.

General Information

To meet the requirements of this request for proposal, the audit for the Town shall be performed in accordance with generally accepted auditing principles (GAAP) as set forth by the American Institute of Certified Public Accountants, in conformance with the statements issued by the Governmental Accounting Standards Board (GASB), the financial audit standards set forth by the General Accounting Office (GAO) Government Auditing Standards, and audit guides as amended or totally revised from time to time by the respective state, federal, or governing agency. The audit for the Town follows a modified accrual basis of accounting in effect prior to GASB Statement No. 34.

The Town of Russell, Wisconsin reserves the right to reject any or all proposals submitted, wholly or in part. Proposals submitted will be screened by an evaluation team. The Audit RFP evaluation team plans to make a recommendation to the Town Board for the February 11, 2025 Town Board meeting.

The Town of Russell, Wisconsin, where it may serve the Town's interest, to waive any deviations or errors that are not material and that do not improve the vendor's competitive position, and to request additional information or clarifications from those submitting proposal. All awards will be made in a manner deemed in the best interest of the Town and/or District.

The Town of Russell, Wisconsin, reserves the right to retain all proposals submitted and to use any ideas in a proposal or presentation regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this Request for Proposal, unless clearly and specifically noted in the proposal submitted and confirmed in the letter of engagement or contract between the Town of Russell, Wisconsin and the firm selected.

It is anticipated after the selection of a firm is completed that a contract or engagement letter, if necessary, will be executed between the parties.

There is no express or implied obligation for the Town of Russell, Wisconsin to reimburse responding firms for any expenses incurred in preparing proposals in response to this request. If a firm submitting a proposal intends to subcontract any portion of the audit, the name of the proposed subcontracting firm must be identified in the proposal.

Description of the Town

The Town of Russell is located in Bayfield County Wisconsin and is governed by an elected Town Board consisting of five town board members. Financial operations of the Town are overseen by the Town Clerk/Treasurer and two part-time Deputy Clerks. The Town's 2024 General Fund revenue was \$611,375, and the Town has no special revenue or special assessments. The Town operates a campground/marina located in Little Sand Bay and employs one full-time and two part-time maintenance and cleaning staff. A town garage is located at 35900 State Highway 13 and the Town of Russell Community Center is located at 32500 Old County K.

Scope of Required Services Base Quote

1. The audit firm will submit three (3) paper copies and one (1) electronic copy.
2. The Town desires a complete and comprehensive audit examination of the financial statements, related notes and supplemental information for each of the years ending December 31, 2023 through 2027 in accordance with generally accepted auditing standards and Government Audit Standards, as required. The audit should cover all funds of the Town, including the general.
3. Preparation and production of the Town of Russell, Wisconsin financial statements, related notes, and supplementary information for review and approval by the Town. The Town will provide trial balances, detail ledger reports, certain statistical data, and other reports as required for the basis of the report.
4. Preparation of audit adjusting journal entries.
5. A management letter addressing reportable conditions, if needed, and any recommendations regarding improvement of internal controls, cost control or revenue enhancement suggestions, or other financial management issues should be provided.
6. The accounting firm is also expected to be available for occasional consultation on accounting, budget, or other related financial issues throughout the year. The cost of such consultation should be included in the base proposal.

Additional Services

The auditors will prepare the Municipal Financial Report Form (Form C) for the Town of Russell in accordance with the Wisconsin Department of Revenue's requirements. The form and financial account groupings should be prepared for the Town's review and approval prior to submission. The cost of preparing the Form C report should be shown as an additional audit services quote.

The Town reserves the right to decline any "Additional Services" in a given year with at least 60 days' notice prior to the close of the applicable fiscal year.

The audits should each be an annual compliance audit covering the entire operations of the Town and shall include: a report cover, management representation letter, table of contents, independent auditor's report, basic financial statements, required supplementary information, notes to basic financial statements and required supplementary information, supplementary information, auditor's report on the study and evaluation of the systems of internal control and auditor's report of compliance with laws and regulations. Audit reports are expected to be substantially similar to reports provided in previous years.

Audit Timing

Audit field work is to be conducted in February or March.

Preliminary draft financial statements, adjusting journal entries, management letter, auditor's reports, and any reports prepared under "Additional Services", if applicable, are to be reviewed and approved by the Town Administrator.

Six (6) copies of the audit report, to include components specified above, are required. An electronic PDF of the report is required.

Internal Assistance

The Town Clerk/Treasurer, along with other staff, will render all possible assistance, will respond promptly to requests for information, and will provide opportunities to inspect the physical facilities and records as requested. Town staff will prepare all necessary account reconciliations, prepare account analyses, obtain general ledger account inquiries, and assist in locating audit documentation. The Town utilizes AccountEdge Pro software (General Ledger, Payroll, Accounts Payable, Cash Receipting, Utilities).

The previous audits of the Town and its various funds were conducted by Eagle Audit & Accounting LLC. Copies of the audit reports are available for inspection at the office of the Town Clerk/Treasurer, Town of Russell, Wisconsin 53590 State Highway 13, Bayfield, Wisconsin or by emailed request to clerk@townofrussellwi.gov.

The Town will provide adequate conference room space to the selected auditing firm for the duration of the audits. Access to the internet and a copier/scanner machine will be available for use in connection with the audits at no charge for audit-related purposes.

Submittal Requirements

Proposals are to be formatted as outlined in the "Information Requested from Applicants" below. Three (3) copies of the proposal OR one (1) electronic copy are due by 8:00am on Monday, February 10, 2025 at the Town of Russell Town Garage, addressed as follows:

Town of Russell
AUDIT SERVICES
35900 State Highway 13
Bayfield, WI 54814

Or electronically to: clerk@townofrussellwi.gov

Proposals shall be clearly marked on the envelope or in the subject line as "AUDIT SERVICES". No late proposals will be accepted. No fax proposals will be accepted.

Evaluation

The Town Clerk/Treasurer and Deputy Clerks will review the proposals submitted in response to this RFP and make recommendations to the Town board on selection of the successful proposer.

If it becomes necessary to revise any part of the request for proposal (RFP) or otherwise provide additional information, an addendum will be issued by the Town and furnished to all firms that have emailed the Town Administrator indicating interest in submitting an RFP proposal.

The Town reserve the right to accept or reject any or all proposals and the Town is not liable for any costs incurred by the prospective bidders in responding to the request for proposals. All proposals received become the property of the Town.

Town Board Meeting – December 17, 2024

Posted December 16, 2024 at 4:00 PM at the Town of Russell Garage, Town Clerk’s Office and Town website.

The Board Meeting was called to order by Chairman Tribovich at 7:00 p.m. at the Town of Russell Community Center. Present were Supervisor Larry Meierotto, Chairman Tribovich and Vice Chair Mark Bugher. Also present were Clerk/Treasurer Jeff Benton and Deputy Clerks Carol Anderson and Judy Meierotto were also present. Supervisor Don Sullivan was excused.

No members of the public were present.

The Pledge of Allegiance was recited by those present.

Approval of the Agenda –A motion was made by Meierotto and seconded by Bugher to approve the agenda. All in favor, motion carried.

Chairman Tribovich called for public input – No public present and no public comment received.

OLD BUSINESS

Obligation of remaining State and Local Fiscal Recovery Funds (SLFRF) – Discussion was held on the obligation of the remaining State and Local Fiscal Recovery Funds of \$104,716.54. A motion was made to obligate the remaining funds to road maintenance wages by Chairman Tribovich, Supervisor Meierotto seconded the motion, in discussion it was mentioned that Broadband to homes was an option within the scope of allowable expenditures. Discussion continued on other allowable expenses and spend down of funds. A vote was taken and all the vote was three in favor and motion carried.

NEW BUSINESS

Recognition of Town Crew for 2024 – Discussion was held on previous years actions on town crew recognition and an amount of \$250 for staff was agreed upon. A motion was made by Chairman Tribovich to authorize payments to staff in that amount and Supervisor Meierotto made the second. Three board members were in favor and the motion carried.

2023 Audit – Discussion was held on the need for audit services to perform the 2023 audit. Past services were performed by Eagle Audit and Accounting LLC and was to include the 2023 audit, however; the firm is no longer in business. Chairman Tribovich requested the document outlining the services be sent to the Town’s Attorney for review. An RFP will be issued for audit services to perform the 2023 and future audits. Discussion was held on Eagle Audit and Accounting’s responsibility to the Town on past agreement.

STANDING AGENDA ITEMS

Town Road maintenance report and discussion – Road maintenance staff are doing an excellent job.

Little Sand Bay Recreation Area report and discussion – Discussed on boundary line making by the NPS, which may be incorrectly marked. Chairman Tribovich discussed getting permanent boundary markings for town property at Little Sand Bay.

Community Center Campground site update – Nothing to report or discuss.

Approve bill payments and EFT transactions since the last regular Town Board meeting – A motion was made to approve bill payment and EFT transactions by Meierotto and seconded by Bugher, all in favor and motion carried.

Approve Clerk/Treasurer report and financials for November 2024 and year to date 2024 transactions - – A motion was made by Meierotto and seconded by Bugher to approve reports, all in favor and motion carried.

Chairman, Supervisor and Clerk/Treasurer reports and items for next Town Board Meeting – Nothing to report.

Motion to enter Executive Session per Wis State Statues 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- a Consideration of appointment to fill vacancy of Town Board Supervisor.
- b Employee Handbook discussion

Town Board action from executive session – Appointment of Curt Basina to Town of Russell Board of Supervisors.

Next Town Board Meeting is set for 7:00PM January 14, 2025, at the Community Center.

Motion to adjourn by Meierotto and seconded by Bugher, all in favor and motion carried at 7:45PM

The minutes respectfully submitted by:

Jeffrey A. Benton – Clerk/Treasurer



117 East Fifth Street
PO Box 58
Washburn, WI 54891
(715) 373-6138
Fax: (715) 373-0114

PLANNING AND ZONING DEPARTMENT

E-mail: zoning@bayfieldcounty.wi.gov
Web Site: www.bayfieldcounty.wi.gov

December 30, 2024

Donald & Anne Sullivan
35705 State Hwy 13
Bayfield, WI 54814

To Whom It May Concern:

We are sending you this letter to advise you of the upcoming **Bayfield County Planning and Zoning Committee Public Hearing and Meeting**. This notice is also being sent to adjoining landowners; owners of land within 300 feet of the proposed use; the town clerk of the town in which the property is located, and the town clerk of any other town within 300 feet of the proposed use.

This written notice is in regard to a **Conditional Use Application to construct and operate a private cemetery consisting of 25-30 cremated remains submitted by Donald & Anne Sullivan.**

To obtain information regarding this request: please visit our web site: <http://www.bayfieldcounty.wi.gov/198/Planning-Zoning-Committee>. Scroll down to Agendas & Minutes. Click on Most Recent Agenda.

This matter will be addressed by the Bayfield County Planning and Zoning Committee at their meeting on **Thursday, January 16, 2025 at 4:00 pm** in the County Board Room of the Bayfield County Courthouse, Washburn Wisconsin.

Be advised; the **Town of Russell** will consider this application prior to the Planning and Zoning Committee meeting (please call the Town Clerk to verify the date and time of **their** meeting and the date and time of the **Plan Commission Meeting**).

If you wish to comment on this matter, you are invited to attend the hearing or write to the Bayfield County Planning and Zoning Department. If any person planning to attend this meeting has a disability requiring special accommodations, please contact the Planning and Zoning Department 24 hours before the scheduled meeting, so appropriate arrangements can be made.

Note: Written and digital input pertaining to any agenda items will be accepted **until noon the day prior** to the Planning and Zoning Committee Meeting (Section 13-1-41(b)(1) and 13-1-41A(b)(2)). Subsequent input must be delivered in person at the meeting. Any aggrieved party may appeal the Planning and Zoning Committee's decision to the Board of Adjustment within **30-days** of the final decision.

Sincerely,

Bayfield County Planning and Zoning Department

enc. public hearing notice & agenda

cc: Jeff Benton, Town Clerk, P.O. Box 491, Bayfield, WI 54814
Adjacent Property Owners (11, 10 mailed no address for 11th)
Planning and Zoning Committee Members (Dropbox)
Office File

**** Please Note: Receiving approval from the Planning and Zoning Committee at the meeting does not authorize the beginning of construction or land use; you must first obtain land use application/permit card(s) from the Planning and Zoning Department.**

PUBLIC HEARING

BAYFIELD COUNTY PLANNING AND ZONING COMMITTEE

JANUARY 16, 2025 AT 4:00 P.M.

**BOARD ROOM, COUNTY COURTHOUSE
WASHBURN, WISCONSIN**

The Bayfield County Planning and Zoning Committee of the County Board of Supervisors will hold a public hearing on **Thursday, January 16, 2025 at 4:00 P.M.** in the Board Room of the Bayfield County Courthouse in Washburn, Wisconsin relative to the following:

Donald & Anne Sullivan request a conditional use permit to construct and operate a private cemetery consisting of 25-30 cremated remains. Property is an A-1 zoning district; 0.56 acres of a 6.05-acre parcel (Tax ID# 29336); described as a parcel in W ½ of NE ¼ NE ¼ lying South of State Hwy 13 in Doc.# 2017R-569574, Section 26, Township 51 North, Range 4 West, Town of Russell, Bayfield County, WI.

Talitha Goldammer request a conditional use permit to construct and operate a campground consisting of 30 tent sites (29 individual & 1 group), camp building (restrooms, showers, common/recreation area, & camp host apartment), and maintenance building (workshop, laundry room, sewing loft, & office). Property is an R-RB zoning district; a 17.7-acre parcel (Tax ID# 39369); described as a parcel in NW ¼ SW ¼ in Doc 2022R-596267 LESS plat of Sawgrass First Addition, V.8 P.14 and LESS Lots 1 & 2, CSM 2353 in Doc 2024R-603897, Section 26, Township 51 North, Range 6 West, Town of Bell, Bayfield County, WI. **Included in this request will be the requirement(s) of the Environmental Impact Analysis (EIA).**

L Lueth Holding Company, Inc., owner and Robert Schierman, agent request a conditional use permit (in the shoreland, w/wetlands present) to place a second residence on the property. Property is an R-1 zoning district; a 2.927-acre parcel (Tax ID# 37575), described as 2 parcels in Gov't Lot 2 & 3 in Doc #2022R-596362, in Section 33, Township 51 North, Range 6 West, Town of Bell, Bayfield County, WI.

Immediately following the public hearing, the Bayfield County Planning and Zoning Committee may approve, modify and approve, or disapprove the proposed items and/or amendments and formulate and adopt its recommendations to the Bayfield County Board of Supervisors with respect thereto (if applicable).

Copies of all items, petition(s) and/or proposed amendments are available online at (<https://www.bayfieldcounty.wi.gov/198/Planning-Zoning-Committee>). Scroll down to Agendas & Minutes. Click on Most Recent Agenda.

All interested parties are invited to attend said hearing to be heard. Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Planning and Zoning office at 373-6138, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made. Immediately after the public

hearing, the Planning and Zoning Committee will hold its regular monthly meeting.

If further information is desired, please contact the Bayfield County Planning and Zoning Department, at the Courthouse, Washburn, Wisconsin - Telephone (715) 373-6138 or visit our website: <http://www.bayfieldcounty.wi.gov/zoning>.

**Ruth Hulstrom, AICP / Director
Bayfield County Planning and Zoning Department**

AGENDA

Bayfield County Planning and Zoning Committee

Public Hearing and Public Meeting

Thursday, January 1st 2025

4:00P.M.

Board Room/ County Courthouse/ Washburn WI

This meeting will be held in the Bayfield County Board Room. The public will be able to participate in the meeting in person or via voice either by using the internet link or phone number below.

<p>Microsoft Teams Meeting Join the meeting now Meeting ID: 279 199 232 485 Passcode: KF9Ux9b9</p> <p>Dial in by phone + 1 715-318-2087..544483960# United States, Eau Claire Find a local number Phone conference ID: 544 483 960#</p>
--

Committee Members: Charly Ray-Chair Fred Strand-Vice Chair Dennis Pocemich James Crandall & Madelaine Rekemeyer

1. Call to Order of Public Hearing:

2. Roll Call:

3. Affidavit of Publication:

4. Public Comment - [3 minutes per citizen]

5. Review of Meeting Format - **(Hand-Out Slips to Audience)**

6. Public Hearing: *(open for public comment)*

- A. Donald & Anne Sullivan (Russell) - [Conditional Use] - Cemetery in an A-1 zoning district
- B. Talitha Goldammer (Bell) - [Conditional Use] - Campground and EIA in an R-RB zoning district
- C. L Lueth Holding Company Inc/ Robert Schierman (Bell) - [Conditional Use] - second residence on a lot in an R-1 zoning district

7. Adjournment of Public Hearing:

8. Call to Order of Planning and Zoning Committee Meeting:

9. Roll Call:

10. New Business: *(public comments at discretion of Committee)*

- A. Donald & Anne Sullivan (Russell) - [Conditional Use] - Cemetery in an A-1 zoning district

- B. Talitha Goldammer (Bell) - [Conditional Use] - Campground and EIA in an R-RB zoning district
- C. L Lueth Holding Company Inc/ Robert Schierman (Bell) - [Conditional Use] - second residence on a lot in an R-1 zoning district

Agenda Review and Alteration

- D. Alex & Mackenzie Strauch (Barnes) - [Special Use] - Dwelling in an C zoning district
- E. Telemark Properties LLC / Matthew Pobloske & Fred Scheer (Cable) - [Final Plat] - Telemark Hills Phase 1 in an R-RB zoning district

11.Other Business

- D. Minutes of Previous Minutes:** (November 21, 2024)
- E. Committee Members discussion(s) regarding matters of the P & Z Dept.

12.Monthly Report/ Budget and Revenue

13.Adjournment Ruth Hulstrom, AICP / Director Bayfield County Planning and Zoning Department

Note: Any aggrieved party may appeal the Planning and Zoning Committee's decision to the Board of Adjustment within **30-days** of the final decision.

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Planning and Zoning office at 373-6138, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

Please Note: Receiving approval from the Planning and Zoning Committee does not authorize the beginning of construction or land use; you must first obtain land use application/permit card(s) from the Planning and Zoning Department.



PLANNING & ZONING DEPARTMENT

117 E 5th Street
 PO Box 58
 Washburn, WI54891
 (715)373-6138

permits@bayfieldcounty.wi.gov
www.bayfieldcounty.wi.gov/zoning

County Use Only - Date Received

TOWN BOARD RECOMMENDATION (TBA) FORM

Note: Receiving Town Board approval does not allow the start of construction or business. You must first obtain your permit(s) from the Zoning Department. The Zoning Department must send the TBA form to the town clerk.

Property Owner: SULLIVAN, DONALD J & ANNE	Telephone Number: 7157795437	E-Mail Address: annesullivan@centurytel.net
Contractor (if applicable):	Telephone Number:	E-Mail Address:
Subject Property Information		
Property Address: N/A		
Legal Description (use Tax Statement or Deed): PAR IN W 1/2 NE NE S OF HWY B IN V.422 P.246 LESS PAR FOR HWY (.75A) IN DOC 2017R- 569574		
Section, Township, Range: S26 -T51N - R04W	Town of: Russell	Tax ID#: 29336
Zoning District: A-1 - Agricultural - 1	Shoreland <u>No</u> Wetland <u>No</u> Floodplain <u>No</u>	Lot Size (Acres/Square Feet): Proposed 0.56 ACRES Existing 6.05 ACRES
Request Information		
Requesting: <input type="checkbox"/> Special Use A <input type="checkbox"/> Special Use B <input type="checkbox"/> Conditional Use <input type="checkbox"/> Rezone <input type="checkbox"/> Subdivision Plat/Land Division <input type="checkbox"/> Other		
Briefly state what is being requested and why (if needed attach additional sheet): USE OF 0.56 ACRES OF TAX ID# 29336 FOR USE AS A CEMETERY FOR CREMATED REMAINS. WILL RETAIN EASEMENT ACCESS THROUGH EXISTING DRIVEWAY.POSSIBLY 25-30 CREMATED REMAINS.		

Town Use Only:	
<p>We, the Town Board, TOWN OF <u>Russell</u>, do hereby recommend to: <input type="checkbox"/> Table <input type="checkbox"/> Approval <input type="checkbox"/> Disapproval</p> <p>What is your reasoning for tabling, approval, or disapproval (if needed attach additional sheet)?</p> <hr/> <hr/> <hr/> <p>Have you reviewed this for Compatibility with the Comprehensive and/or Land Use Plan?: <input type="checkbox"/> Yes <input type="checkbox"/> No</p>	<p>Signatures:</p> <p>Chairman: _____</p> <p>Supervisor: _____</p> <p>Supervisor: _____</p> <p>Supervisor: _____</p> <p>Clerk: _____</p> <p>Date: _____</p> <p style="text-align: center;">Return completed form to the Zoning Department</p>

clerk@townofrussellwi.gov

From: clerk@townofrussellwi.gov
Sent: Monday, January 06, 2025 5:29 PM
To: 'Esme Martinson'
Subject: RE: telecommunication agenda

Esme,

I have conducted a search of the requested documents within the time frame you have indicated and found that everything that was posted on the Town's website is all that exists.

<https://townofrussellwi.gov/agendas-minutes/>

The last meeting that was scheduled did not have a quorum and there is no indication that any further meetings of the telecommunications committee had been scheduled.

If you are unable to retrieve the documents from the Town's website, please let me know and I will arrange a time for you to pick up the documents here at the Town garage.

Jeffrey A. Benton
Town of Russell
Clerk/Treasurer
Phone (715)779-5338
Fax (608)237-2236
clerk@townofrussellwi.gov
35900 State Highway 13
Bayfield, WI 54814

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This message is intended only for the person to whom it is addressed and may contain information that is privileged, confidential and exempt from disclosure. Use, distribution or copying by anyone else is prohibited. If you receive this in error, please notify us promptly and then destroy this communication.

From: Esme Martinson
Sent: Saturday, January 04, 2025 11:02 AM
To: clerk@townofrussellwi.gov
Cc: CB <cb123@use.startmail.com>
Subject: telecommunication agenda

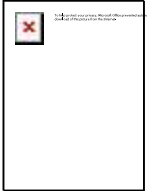
Hello,

Can you please send me the agendas and minutes for the Town's Telecommunications meetings that occurred after 2019? So all meetings and their associated documents from January 1, 2019- January 1, 2025.

Thank you,

--

Warm Regards,
Esme Martinson



Broker/Owner Broad Street Brokers LLC



715-209-5276

esmemartinson@gmail.com

www.facebook.com/BroadStreetBrokersLLC

[Click for our website](#)

PO Box 331 Bayfield, WI 54814

located at 39 S Broad St. Bayfield,

Please feel free to share my contact information with those looking for real estate services.

This email may be sent as part of my efforts to maintain our relationship and keep you well informed of the local real estate market. It could be interpreted as a commercial message

CONFIDENTIALITY NOTICE: This electronic mail message and any files transmitted with it are intended exclusively for the individual or entity to which it is addressed. The message, together with any attachment, may contain confidential and/or privileged information. Any unauthorized review, use, printing, saving, copying, disclosure or distribution is strictly prohibited. If you have received this message in error, please immediately advise the sender by reply email and delete all copies.

IMPORTANT NOTICE: Never trust wiring instructions sent via email. Always independently confirm wiring instructions in person or via a telephone call to a trusted and verified phone number. Never wire money without double-checking that the wiring instructions are correct.

Our business is conducted in accordance with all federal, state, and local fair housing laws, providing housing opportunities to all persons regardless of race, color, religion, sex, familial status, handicap, national origin or sexual orientation.

Barningham Forestry & Firewood
Dave Barningham
Barninghamforestry@gmail.com
715-209-5444
715-779-5413

Firewood Proposal for Town of Russell

Client: Town of Russell

Township of Russell

Little Sand Bay Campground

Project Overview

Barningham Forestry wishes to provide firewood to the Town of Russell at their Little Sand Bay Campground for the 2025 season.

Cost and Pricing

Cost per facecord \$95. Includes seasoned firewood cut, split and delivered to Little Sand Bay Campground. Our firewood is mixed hardwood (Oak, maple, ash, Basswood and birch). Our wood is cut small designed to be easy to handle.

Our Trucks can fit up to 5 facecords at a time.

Terms and Conditions
















Barningham Forestry will invoice town of Russell per delivery.





















Payments are to be made monthly. Written to Barningham Forestry.

Thank you,

Dave Barningham

From	Subject	Received	S.C.Men...
AccountEdge Customer Care: 1 item(s)			
AccountEdge Customer Care AccountEdge Tips	AccountEdge: Helpful End of Year Tips	Fri 12/13/2024 10:29 ... 4...	
Amazon.com: 4 item(s)			
Amazon.com <https://www.amazon.com/gp/r.html?C=1N85WR5439VWW&K=FRITDVTGYXVT&M=urn:rtn:msg:202412292221019cfea626e398...>	Your Amazon.com order has shipped (#113-5...	Sun 12/29/2024 4:21 ... 9...	
Amazon.com <https://www.amazon.com/gp/r.html?C=1N85WR5439VWW&K=FRITDVTGYXVT&M=urn:rtn:msg:20241227013356a3f8ae525b6d...>	Your Amazon.com order of "AT-A-GLANCE 2...	Thu 12/26/2024 7:34 ... 1...	
Amazon.com <https://www.amazon.com/gp/r.html?C=1GDZONJ9HF37K&K=FRITDVTGYXVT&M=urn:rtn:msg:202412241843253a9b8b410f6c46...>	Your Amazon.com order	Tue 12/24/2024 12:43... 1...	
amazon.com <https://www.amazon.com/gp/r.html?C=2C0JCCEQZX9M1&K=FRITDVTGYXVT&M=urn:rtn:msg:202412070842012414b43df42842...>	Your monthly spending summary	Sat 12/7/2024 2:42 AM 7...	
AUTO VALUE ASHLAND: 1 item(s)			
AUTO VALUE ASHLAND TOWN OF RUSSELL, Attached is your Statement Thank you for your business, AUTO VALUE ASHLAND	Statement	Thu 12/26/2024 11:57... 1...	
Bayfield Wireless: 1 item(s)			
Bayfield Wireless <https://bayfieldwireless.sonar.software/company_logo/1>	Your bill from Bayfield Wireless is now availa... Your bill from Bayfield Wireless is now available. Dear Dave	Fri 12/20/2024 1:03 AM 7...	
bayfieldelectric@smarthub.coop: 1 item(s)			
bayfieldelectric@smarthub.coop RUSSELL, TOWN OF,	Your COOP Provided Electric Service bill is av...	Tue 12/10/2024 10:48... 1...	
Bremer Bank: 1 item(s)			
Bremer Bank <http://eas-images.fisglobal.com/abcui/images/10440000/BremerBkNew.png>	Debit Posted	Tue 12/24/2024 12:59... 1...	
CenturyLink©: 1 item(s)			
CenturyLink© CenturyLink Your automatic monthly payment didn't go through	Re-Activate Your Account Security©	Sun 12/22/2024 8:05 ... 4...	
clerk portwing.gov: 1 item(s)			
clerk portwing.gov Hello – I am wondering if you are required to complete an audit because your clerk and treasurer are the same person. If so, who	Town of Russell - Audit	Thu 12/26/2024 1:26 ... 2...	
Dave Barningham: 1 item(s)			
Dave Barningham Here is a Proposal from Barningham Forestry per Rock's request. Thank you, Dave Barningham	Firewood Proposal 2025	Mon 12/23/2024 12:1... 3...	
DOR_SLF_DO_NOT_REPLY@wisconsin.gov: 1 item(s)			
DOR_SLF_DO_NOT_REPLY@wiscon... Click the login link below to open the application in your Internet browser.	Login authorization link	Mon 12/16/2024 10:4... 1...	
EFTPS: 1 item(s)			
EFTPS <https://images.eftps.gov/eftps.png>	IRS EFTPS Confirmation of Scheduled Transac... Confirmation of Scheduled Transaction	Tue 12/24/2024 11:24... 4...	
elections: 1 item(s)			
elections TLP:GREEN Greetings EI-ISAC members, Please find attached a report from our Countering Hybrid Threats intelligence team	Post Election Report - TLP:GREEN	Tue 12/3/2024 2:39 PM 1...	
From the Wisconsin Elections Commission: 2 item(s)			
From the Wisconsin Elections Com... Good afternoon, The Wisconsin Elections Commission is in the early stages of planning an exciting conference for the Fall of 2025	WEC – 2025 Fall Conference	Wed 12/11/2024 2:50... 1...	
From the Wisconsin Elections Com... DATE: December 4, 2024	2025 Elections Calendar Published	Wed 12/4/2024 4:56 ... 4...	
Hal Watkins: 2 item(s)			
Hal Watkins Just an FYI... Our snow team movin' snow! Hal	Re: Snowplow on security cam "Quando Omni Flunkus Moritati." When all else fails, play dead.	Mon 12/23/2024 9:02... 2...	
Hal Watkins Hal Watkins "Quando Omni Flunkus Moritati." When all else fails, play dead. <end>	Snowplow on security cam	Sun 12/22/2024 8:24 ... 5...	
Jake Benson: 1 item(s)			

From	Subject	Received	S.C.Men...
  Jake Benson Forwarding this on in case anyone can use this grant. Thanks, Jake	FW: Lead Service Line Replacement Commun... Jake Benson Highway Commissioner Bayfield County Highway	Tue 12/10/2024 5:48 ...	2...
Jeff Benton: 1 item(s)			
Jeff Benton From: SLFRF@treasury.gov <slfrf@treasury.gov>	FW: [EXTERNAL] IMPORTANT Presentation o...	Tue 12/17/2024 1:41 ...	3...
jennie SandersMartin: 1 item(s)			
jennie SandersMartin Please everyone take note. In person and virtual chance to get certified for BOR 2025. Thanks	Fwd: 2025 WTA District Meetings: Registratio...	Wed 12/4/2024 2:16 ...	3...
Jessica Jacobson: 1 item(s)			
 Jessica Jacobson Thanks for getting back to me. Is there any availability on the 4th? Also wondering about the following weekend (11th and 12th)	Re: Community center inquiry	Wed 12/18/2024 10:4...	2...
Julie Preston: 1 item(s)			
  Julie Preston	lp	Thu 12/5/2024 2:31 PM	5...
Kati Anderson: 2 item(s)			
 Kati Anderson Hello! I hope you've been well. FYI, you may receive a phone call or email from a company called "DTN". DTN is a partner of the	DTN + The Bayfield Chamber: Sponsored Co...	Tue 12/10/2024 3:40 ...	1...
 Kati Anderson Hello,	REMINDER - Bayfield Chamber Website Train...	Thu 12/5/2024 3:43 PM	1...
Keeley Johnson: 3 item(s)			
  Keeley Johnson Please publicly post the attached revised agenda. Thank you!	Revised Agenda - Regular School Board Mee...	Wed 12/11/2024 8:06...	1...
  Keeley Johnson Please publicly post the attached agenda. Thank you!	AGENDA - Regular School Board Meeting	Tue 12/10/2024 3:51 ...	1...
  Keeley Johnson Please publicly post the two attached committee agendas. Thank you!	Committee Agendas	Tue 12/3/2024 9:49 AM	1...
Kerri Shilts: 3 item(s)			
 Kerri Shilts If someone calls wanting to get a receipt and they don't see the check number on there it's difficult for them to fin in their account.	RE: Novus/Tax receipting	Fri 12/27/2024 12:56 ...	5...
Kerri Shilts Thank you, and have a great rest of your Wednesday!	RE: Needed Items	Wed 12/4/2024 10:27...	4...
  Kerri Shilts Looks like you do still have some outstanding Dog Tags. I am attaching what is still owed. Everything else we have. Thank you,	RE: Needed Items	Wed 12/4/2024 9:13 ...	4...
Kvapil, Karley - DOT: 2 item(s)			
 Kvapil, Karley - DOT Good morning, I am pleased to announce that due to an unexpected increase of staff/employees (internally and externally)	RE: Real Estate & Utility Acquisition Training	Thu 12/19/2024 11:55...	3...
 Kvapil, Karley - DOT Good morning, I apologize for my oversight and error on the Save the Date for the NE Region Real Estate & Utility Acquisition	RE: Real Estate & Utility Acquisition Training	Wed 12/18/2024 11:4...	8...
Lynn Divine: 4 item(s)			
 Lynn Divine Good morning everyone Are any of you anticipating a February primary for your local offices?	Spring Election	Mon 12/30/2024 11:3...	3...
 Lynn Divine Hi Jeff and Carol How is it going with the Levy Worksheet and Millrate Worksheet?	Levy and Mill Rate	Thu 12/12/2024 11:50...	3...
Lynn Divine Sounds good.	RE: Tax Season	Wed 12/4/2024 10:03...	6...
 Lynn Divine I don't need anything. We just can't proceed until the budget is approved. Let me know when you want to stop in. Tomorrow is	RE: Tax Season	Wed 12/4/2024 8:24 ...	5...
Madeline Gould: 2 item(s)			
  Madeline Gould Good morning, I don't think I sent you the municipal tax summary yet. It is attached here and you will need it to complete your	Municipal Tax Summary	Thu 12/19/2024 8:49 ...	2...
  Madeline Gould Hi Carol, here is that second document for you to sign and send back.	Please Sign Mill Rate Certification	Tue 12/17/2024 10:29...	1...
Marson, Heidi - PSC: 1 item(s)			

! 📧 📁 📧 From	Subject	Received	S.C.Men... 📧
 Marson, Heidi - PSC Thank you! I can get this updated but will need his email and phone number first. Then I can also get this sent out in DocuSign.	RE: Town of Russell - Bayfield County RESP G... 	Fri 12/27/2024 4:31 PM 1...	
MBR Team: 1 item(s)			
 MBR Team Hello WI County or Municipal Clerk Contacts, Wisconsin's Department of Administration Division of Intergovernmental Relations	Is Your Clerk Contact Information Correct at t... 	Mon 12/16/2024 8:03... 1...	
MIDLAND SERVICES INCORPORATED: 3 item(s)			
  MIDLAND SERVICES INCORPORAT... The attached document is for Russell, Town Of Please do not reply to this email. <end>	Invoices for 12/30/2024 	Mon 12/30/2024 5:24... 1...	
  MIDLAND SERVICES INCORPORAT... The attached document is for Russell, Town Of Please do not reply to this email. <end>	Invoices for 12/9/2024 	Mon 12/9/2024 4:50 ... 7...	
  MIDLAND SERVICES INCORPORAT... The attached document is for Russell, Town Of Please do not reply to this email. <end>	Statement for 12/4/2024 	Wed 12/4/2024 11:18... 8...	
MS- and EI-ISAC: 2 item(s), 2 unread			
  MS- and EI-ISAC	January 2025 MS- and EI-ISAC Monthly M...	Wed 12/11/2024 9:... 2...	
TLP: AMBER Below are the webinar details for the ISAC Monthly Membership Call on Tuesday, January 28 at 3PM ET. We look			
 MS- and EI-ISAC	December MS and EI-ISAC Monthly Mem...	Tue 12/10/2024 12:... 4...	
TLP: AMBER Below are the webinar details for the combined December Monthly Membership Call on Tuesday, December 10 at			
MS-ISAC Advisory: 1 item(s)			
MS-ISAC Advisory	Message from the MS-ISAC: Binding Operati...	Tue 12/17/2024 2:22 ... 6...	
TLP: CLEAR			
Northern State Bank: 1 item(s)			
 Northern State Bank This is just a friendly reminder that a new electronic statement/notice from Northern State Bank is now available online. 1) Login to	Customer Bank Statement 	Tue 12/31/2024 9:05 ... 1...	
Peter Tropman: 1 item(s)			
Peter Tropman	2024 Tax Bills	Tue 12/17/2024 2:19 ... 1...	
I have not received a copy of the 2024 tax bills for our properties on Black Spruce Trail owned by my self and Virginia Graves. I am			
Pitney Bowes: 2 item(s)			
 Pitney Bowes < https://click.transactions.pitneybowes.com/open.aspx?ffcb10-fe9615777463077e76-fe2a15787260067c741277-fe8b13727c6601787 >	Thank you for your invoice payment 	Mon 12/23/2024 9:15... 3...	
 Pitney Bowes < https://click.transactions.pitneybowes.com/open.aspx?ffcb10-fe96157774610d7c74-fe2a15787260067c741277-fe8b13727c6601787 >	"TOWN OF RUSSELL", your lease payment is ... 	Wed 12/18/2024 6:09... 4...	
Rick Hauser: 1 item(s)			
Rick Hauser	real estate tax	Fri 12/20/2024 9:53 AM 1...	
I won't be back home in the US until late December to receive mail. Hopefully the first installment of taxes is not due until after			
Rocky Tribovich: 1 item(s)			
 Rocky Tribovich From: Rocky Tribovich	FW: Elder Housing Drawings 	Sun 12/1/2024 9:47 A... 6...	
slfrf@treasury.gov: 3 item(s)			
 slfrf@treasury.gov Dear SLFRF Stakeholder,	IMPORTANT Presentation on State and Local...	Tue 12/17/2024 1:39 ... 1...	
 slfrf@treasury.gov Dear SLFRF Stakeholder,	IMPORTANT Presentation on State and Local...	Wed 12/11/2024 1:36... 1...	
 slfrf@treasury.gov Dear SLFRF Stakeholder,	IMPORTANT Presentation on State and Local...	Mon 12/9/2024 1:39 ... 1...	
Tammy DeMars: 1 item(s)			
Tammy DeMars	RE: Spring Election	Mon 12/30/2024 12:4... 4...	
Not at this time. Tammy L. DeMars Treasurer/Deputy Clerk City of Washburn			
Town of Russell: 2 item(s)			
 Town of Russell Name: Amy Brown	Contact Form Submission 	Mon 12/16/2024 1:04... 1...	
 Town of Russell Name: Jennifer	Contact Form Submission 	Sun 12/8/2024 1:52 A... 1...	
Town Web Billing: 1 item(s)			

   From	Subject	Received	S.C.Men... 
Town Web Billing Hello David, Just wanted to let you now that our accounting software registered a failed payment notification for invoice #8462 in	Town Web Design Invoice - failed payment	Fri 12/6/2024 9:38 AM	1...
Town Web Design: 2 item(s)			
 Town Web Design What's happening at Town Web	December Update from Town Web	Mon 12/16/2024 8:41...	5...
 Town Web Design What's happening at Town Web	December Update from Town Web	Thu 12/12/2024 8:41 ...	5...
Town Web Design, LLC via FreshBooks: 1 item(s)			
Town Web Design, LLC via FreshBo... < https://api.freshbooks.com/service/uploads/images/eyJ0eXAiOiJKV1QiLCJhbGciOiJIUzI1NiJ9.eyJhY2NvdW50Ijo0MzkyNDYsIm9ya...	Reminder: Invoice (8462) from Town Web De...	Tue 12/17/2024 12:07...	4...
Tracfone: 2 item(s)			
 Tracfone Follow these easy instructions to activate.	Last reminder: Activate your device today!	Wed 12/11/2024 8:01...	3...
 Tracfone Activation instructions inside.	Reminder to activate your device today!	Wed 12/4/2024 7:01 ...	3...
TracFone Wireless: 1 item(s)			
 TracFone Wireless < http://photos-us.bazaarvoice.com/photo/2/Y2xpZW50Y29uZmlnaW1hZ2VzOnRyYWNmb25lXdpbcmVsZXNz/34ad2dca6a1f9c21a6f	Thanks for your recent purchase	Wed 12/11/2024 4:55...	3...
Uline Lighting: 1 item(s)			
 Uline Lighting We've got a selection that really shines.	Light Bulbs and Tubes	Wed 12/11/2024 8:28...	2...
UW-Green Bay-Government Affairs: 1 item(s)			
 UW-Green Bay-Government Affairs View in browser	2025 Master Academy for Civic and Public Af...	Wed 12/4/2024 3:35 ...	8...
WI Dept. of Military Affairs: 1 item(s)			
WI Dept. of Military Affairs < https://content.govdelivery.com/attachments/fancy_images/WIDMA/2022/10/6638361/govdeliverybanner2022_original.png	NEW Flag-Lowering Order - Executive Order ...	Mon 12/2/2024 8:14 ...	2...
Wisconsin Department of Natural Resources: 1 item(s)			
 Wisconsin Department of Natural ... < https://links-1.govdelivery.com/CL0/https:%2F%2Fdnr.wisconsin.gov%2Fnewsroom/1/010001939d391ab9-c7659f57-4f5d-4bb7-b1	NEWS RELEASE: Early Ice Covers Unsafe, DNR...	Fri 12/6/2024 12:26 PM	4...
Wisconsin Department of Revenue: 20 item(s)			
 Wisconsin Department of Revenue Your return has been submitted. Your confirmation number is 0-069-789-536	My Tax Account - Your return has been subm...	Tue 12/24/2024 9:42 ...	1...
 Wisconsin Department of Revenue Your deposit report has been submitted. Your confirmation number is 0-094-955-360	My Tax Account - Your deposit report has be...	Tue 12/24/2024 9:13 ...	1...
 Wisconsin Department of Revenue December 19, 2024	2024 Equated Manufacturing Rolls/Statemen...	Thu 12/19/2024 2:42 ...	1...
Wisconsin Department of Revenue December 19, 2024	2024 Equated Manufacturing Rolls/Statemen...	Thu 12/19/2024 2:33 ...	1...
 Wisconsin Department of Revenue December 19, 2024	ICYMI - Apply Now for the Innovation Planni...	Thu 12/19/2024 12:47...	1...
 Wisconsin Department of Revenue December 17, 2024	FW: 2025 Wisconsin Property Assessment Ma...	Tue 12/17/2024 11:13...	8...
Wisconsin Department of Revenue December 16, 2024	2025 Lottery Forms - Available Online	Mon 12/16/2024 1:54...	8...
 Wisconsin Department of Revenue December 16, 2024	2025 Local Government Calendar Available	Mon 12/16/2024 11:4...	8...
Wisconsin Department of Revenue December 16, 2024	2025 Local Government Calendar Available	Mon 12/16/2024 11:3...	8...
 Wisconsin Department of Revenue December 16, 2024	Reminder - Local Government Filing Deadlin...	Mon 12/16/2024 8:53...	1...
 Wisconsin Department of Revenue Two Wisconsin counties have adopted county sales and use tax:	New local sales and use tax rates for 2025	Sat 12/14/2024 12:21 ...	1...

! 📄 📧	From	Subject	Received	S.C.Men... 📧
	Wisconsin Department of Revenue Two Wisconsin counties have adopted county sales and use tax:	New local sales and use tax rates for 2025	Fri 12/13/2024 1:48 PM	5...
	December 12, 2024	2024 Equated Manufacturing Rolls/Statemen...	Thu 12/12/2024 12:54...	1...
	📧 December 12, 2024	2024 Equated Manufacturing Rolls/Statemen...	Thu 12/12/2024 12:47...	1...
	📧 December 6, 2024	2023 Debt Margin Report Available	Fri 12/6/2024 10:00 AM	8...
	December 6, 2024	2023 Debt Margin Report Available	Fri 12/6/2024 9:57 AM	8...
	Wisconsin Department of Revenue To: Counties, municipalities, tribes	Innovation Planning Grant Application Now ... The Wisconsin Department of Revenue (DOR), State and Local Finance Division would like to	Thu 12/5/2024 4:32 PM	1...
	📧 To: Counties, municipalities, tribes	Innovation Planning Grant Application Now ... The Wisconsin Department of Revenue (DOR), State and Local Finance Division would like to	Thu 12/5/2024 4:32 PM	1...
	📧 Your password has been updated. <end>	My Tax Account Password Changed	Thu 12/5/2024 11:19 ...	1...
	📧 December 4, 2024	Employment Opportunity – Assessor Certifica... The Wisconsin Department of Revenue – Division of State and Local Finance is currently recruiting for an	Wed 12/4/2024 3:14 ...	9...
Wisconsin Department of Safety and Professional Services: 5 item(s)				
	📧 <http://content.govdelivery.com/attachments/fancy_images/WIDSPS/2016/09/1017824/widps-banner_original.png>	2025 DSPS Injury and Illness Report Virtual W... Join us for a	Tue 12/17/2024 12:07...	2...
	📧 Having trouble viewing this email? View it as a Web page	DSPS - DIS Winter Newsletter	Fri 12/13/2024 2:39 PM	3...
	📧 <http://content.govdelivery.com/attachments/fancy_images/WIDSPS/2016/09/1017824/widps-banner_original.png>	Revised...2% Fire Dues 2024 Opening Soon!	Fri 12/6/2024 2:44 PM	3...
	📧 <http://content.govdelivery.com/attachments/fancy_images/WIDSPS/2016/09/1017824/widps-banner_original.png>	2% Fire Dues 2024 Opening Soon!	Fri 12/6/2024 1:41 PM	3...
	📧 Having trouble viewing this email? View it as a Web page	DSPS-DIS Winter Webinar Invitation	Wed 12/4/2024 11:54...	3...
Wisconsin DOT: 1 item(s)				
	📧 Dear Local Government Representative:	Wisconsin Department of Transportation - 20...	Fri 12/13/2024 8:17 AM	1...
Wisconsin Elections Commission: 2 item(s)				
	📧 Dear Clerk: In this e-mail you will find a report of voters whose registration has been cancelled due to registering to vote in another	Notification of Cancelled Voters in TOWN OF...	Tue 12/17/2024 5:15 ...	1...
	📧 📎 Spring Election Preview, Post Election Audit, Secure Elections Pamphlet, WEC Holiday Hours, Clerk Conference Survey, and a Secure	WEC Newsletter Volume IV, Issue XIV	Tue 12/17/2024 5:14 ...	5...
Wisconsin PSC ERF System: 1 item(s)				
	📧 To: Subscriber New documents have been accepted in the Electronic Records Filing System for docket 9714-FG-2023 (Energy	PSC Email EZ subscribe: 9714-FG-2023	Fri 12/20/2024 11:15 ...	1...
Wisconsin Statewide Intelligence Center: 2 item(s)				
	📧 📎 Wisconsin Statewide Intelligence Center	12-27-2024 (U//FOUO) Current Threat Enviro...	Fri 12/27/2024 12:06 ...	5...
	📧 📎 Wisconsin Statewide Intelligence Center	12-13-2024 (U//FOUO) Current Threat Enviro...	Fri 12/13/2024 10:00 ...	8...
WisDOT Utility Coordination: 1 item(s)				
	WisDOT Utility Coordination Welcome to the WisDOT Real Estate Newsletter!	WisDOT Real Estate Newsletter Winter 2024 ...	Fri 12/20/2024 5:31 PM	1...

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Aged Payables [Summary]

12/31/2024

1/12/2025
011:53:21 AM

Page 1

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Amazon.com	\$71.97	\$0.00	\$0.00	\$0.00	\$71.97
APG Media of WI	\$16.03	\$0.00	\$0.00	\$0.00	\$16.03
Bayfield Rural Electric Coo	\$561.67	\$0.00	\$0.00	\$0.00	\$561.67
Chicago Iron & Supplies	(\$106.20)	\$0.00	\$0.00	\$0.00	(\$106.20)
Gabris, John A	\$68.00	\$0.00	\$0.00	\$0.00	\$68.00
Menards	(\$302.97)	\$0.00	\$0.00	\$0.00	(\$302.97)
Midland Services	(\$4,070.93)	\$0.00	\$0.00	\$0.00	(\$4,070.93)
PowerPlan	(\$56.52)	\$0.00	\$0.00	\$0.00	(\$56.52)
Rural Mutual Insurance Co	\$16,032.00	\$0.00	\$0.00	\$16,032.00	\$0.00
Total:	\$12,213.05	\$0.00	\$0.00	\$16,032.00	(\$3,818.95)
Aging Percent:		0.0%	0.0%	131.3%	(31.3%)

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Aged Receivables [Summary]

12/31/2024

1/12/2025
011:54:29 AM

Page 1

Name	Total Due	0 - 30	31 - 60	61 - 90	90+
Kent, Bob	\$160.00	\$0.00	\$0.00	\$0.00	\$160.00
Legendary Waters Resort	(\$67.00)	\$0.00	\$0.00	\$0.00	(\$67.00)
LSB Boat Ramp	\$163.00	\$0.00	\$0.00	\$0.00	\$163.00
LSB Campground	\$4,580.00	\$0.00	\$0.00	\$0.00	\$4,580.00
LSB Reservations	\$400.00	\$0.00	\$0.00	\$0.00	\$400.00
Lunde, Barbara	(\$10.00)	\$0.00	\$0.00	\$0.00	(\$10.00)
Red Cliff Tribal Council	\$33.00	\$0.00	\$0.00	\$0.00	\$33.00
Red Cliff Tribal Road Maint	\$2,806.19	\$0.00	\$2,366.45	\$0.00	\$439.74
Tribovich Construction LLC	\$11.52	\$0.00	\$0.00	\$0.00	\$11.52
Total:	\$8,076.71	\$0.00	\$2,366.45	\$0.00	\$5,710.26
Aging Percent:		0.0%	29.3%	0.0%	70.7%

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Cash Receipts Journal

12/1/2024 To 12/31/2024

1/12/2025

011:58:04 AM

Page 1

	ID#	Acct#	Account Name	Debit	Credit	Job No.
CR	12/2/2024		LSB Campground for 00010495			
	CR008779	1-1050	Cash on Hand	\$40.00		
	CR008779	1-1200	Accounts Receivable		\$40.00	
CR	12/13/2024		Cox, Yvonne for 00010502			
	CR008792	1-1050	Cash on Hand	\$73.85		
	CR008792	1-1200	Accounts Receivable		\$73.85	
CR	12/13/2024		Bank Deposit			
	CR008795	1-1100	General Checking Account Bre	\$6,664.32		
	CR008795	1-1050	Cash on Hand		\$6,030.47	
	CR008795	1-1050	Cash on Hand		\$260.00	
	CR008795	1-1050	Cash on Hand		\$260.00	
	CR008795	1-1050	Cash on Hand		\$40.00	
	CR008795	1-1050	Cash on Hand		\$73.85	
CR	12/24/2024		Ernster, Kerry & Michael for 00010505			
	CR008796	1-1050	Cash on Hand	\$400.00		
	CR008796	1-1200	Accounts Receivable		\$400.00	
Grand Total:				<u>\$7,178.17</u>	<u>\$7,178.17</u>	

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Profit & Loss [Budget Analysis]

December 2024

1/12/2025
012:01:03 PM

	Selected Period	Budgeted	\$ Difference	% Difference
Income				
Public Charges / Services				
Snow Plowing	\$400.00	\$0.00	\$400.00	NA
Community Center Hall Rental	\$70.00	\$0.00	\$70.00	NA
Total Public Charges / Services	<u>\$470.00</u>	<u>\$0.00</u>	<u>\$470.00</u>	<u>NA</u>
Total Income	<u>\$470.00</u>	<u>\$0.00</u>	<u>\$470.00</u>	<u>NA</u>
Expenses				
Cultural & Recreation Expenses				
Campground Expenses				
Reservation Services LSB	\$2,234.29	\$0.00	\$2,234.29	NA
Wages Campground Attendants	\$550.00	\$0.00	\$550.00	NA
Payroll Tax Expense - Campgrnd	\$42.08	\$0.00	\$42.08	NA
LSB - Telephone/Internet	\$90.99	\$0.00	\$90.99	NA
LSB Garbage	\$117.69	\$0.00	\$117.69	NA
LSB - Electric	\$53.67	\$0.00	\$53.67	NA
Total Campground Expenses	<u>\$3,088.72</u>	<u>\$0.00</u>	<u>\$3,088.72</u>	<u>NA</u>
Total Cultural & Recreation Expenses	<u>\$3,088.72</u>	<u>\$0.00</u>	<u>\$3,088.72</u>	<u>NA</u>
General Government Expenses				
Clerk / Treasurer Expenses				
Wages & Salaries Clerk/Deputy	\$1,143.92	\$0.00	\$1,143.92	NA
Payroll Tax Exp - Clerk/Deputy	\$288.13	\$0.00	\$288.13	NA
Computer & Software Expense	\$52.20	\$0.00	\$52.20	NA
Website Expenses	\$1,549.00	\$0.00	\$1,549.00	NA
Telephone-Internet	\$122.23	\$0.00	\$122.23	NA
Bank Fees & Charges	\$41.00	\$0.00	\$41.00	NA
Total Clerk / Treasurer Expenses	<u>\$3,196.48</u>	<u>\$0.00</u>	<u>\$3,196.48</u>	<u>NA</u>
Board Member Expenses				
Stipends Board	\$2,467.50	\$0.00	\$2,467.50	NA
Payroll Tax Expenses - Board	\$188.78	\$0.00	\$188.78	NA
Total Board Member Expenses	<u>\$2,656.28</u>	<u>\$0.00</u>	<u>\$2,656.28</u>	<u>NA</u>
Town Garage Expenses				
Repairs & Maintenance - TG	\$26.10	\$0.00	\$26.10	NA
Supplies - TG	\$55.56	\$0.00	\$55.56	NA
Electric - TG	\$157.26	\$0.00	\$157.26	NA
Total Town Garage Expenses	<u>\$238.92</u>	<u>\$0.00</u>	<u>\$238.92</u>	<u>NA</u>
Community Center				
Telephone - CC	\$102.59	\$0.00	\$102.59	NA
Electric - CC	\$141.59	\$0.00	\$141.59	NA
Total Community Center	<u>\$244.18</u>	<u>\$0.00</u>	<u>\$244.18</u>	<u>NA</u>
Total General Government Expenses	<u>\$6,335.86</u>	<u>\$0.00</u>	<u>\$6,335.86</u>	<u>NA</u>
General Township Expenses				
Loan Payments	\$6,224.85	\$0.00	\$6,224.85	NA
Dog License Fees	\$36.00	\$0.00	\$36.00	NA
Total General Township Expenses	<u>\$6,260.85</u>	<u>\$0.00</u>	<u>\$6,260.85</u>	<u>NA</u>
Election Expenses				
Election Training & Expenses	\$540.02	\$0.00	\$540.02	NA
Election Ads, Printing, Misc	\$443.35	\$0.00	\$443.35	NA
Total Election Expenses	<u>\$983.37</u>	<u>\$0.00</u>	<u>\$983.37</u>	<u>NA</u>
Public Works				
Road Maintenance Expense				
Gasoline	\$310.21	\$0.00	\$310.21	NA
Gravel	\$3,955.60	\$0.00	\$3,955.60	NA
Equipment Rental	\$195.96	\$0.00	\$195.96	NA
Telephone Service - TG	\$122.22	\$0.00	\$122.22	NA
Total Road Maintenance Expense	<u>\$4,583.99</u>	<u>\$0.00</u>	<u>\$4,583.99</u>	<u>NA</u>
Direct Road Maintenance				
Wages & Salaries	\$14,862.39	\$0.00	\$14,862.39	NA
Payroll Tax Expenses - Roads	\$1,138.94	\$0.00	\$1,138.94	NA

Town of Russell

Profit & Loss [Budget Analysis]

December 2024

1/12/2025
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	Selected Period	Budgeted	\$ Difference	% Difference
Total Direct Road Maintenance	<u>\$16,001.33</u>	<u>\$0.00</u>	<u>\$16,001.33</u>	<u>NA</u>
Total Public Works	<u>\$20,585.32</u>	<u>\$0.00</u>	<u>\$20,585.32</u>	<u>NA</u>
Total Expenses	<u>\$37,254.12</u>	<u>\$0.00</u>	<u>\$37,254.12</u>	<u>NA</u>
Operating Profit	<u>(\$36,784.12)</u>	<u>\$0.00</u>	<u>(\$36,784.12)</u>	<u>NA</u>
Other Income				
Other Expenses				
Net Profit/(Loss)	<u><u>(\$36,784.12)</u></u>	<u><u>\$0.00</u></u>	<u><u>(\$36,784.12)</u></u>	<u><u>NA</u></u>

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Profit & Loss [With Year to Date]

January 2024-December 2024

1/12/2025

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
Income				
Intergovernmental Revenues				
State Shared Revenues	\$189,715.51	31.0%	\$189,715.51	31.0%
Property Tax Income - Levy	\$73,082.66	12.0%	\$73,082.66	12.0%
Exempt Computer Aid	\$4.16	0.0%	\$4.16	0.0%
Personal Propert Aids	\$222.61	0.0%	\$222.61	0.0%
Other Tax Collections	\$55,148.47	9.0%	\$55,148.47	9.0%
Lottery & Gaming Credit	\$4,988.89	0.8%	\$4,988.89	0.8%
State Road Aids	\$36,457.78	6.0%	\$36,457.78	6.0%
RC Tribe Extrodinary Rd Srvcs	\$2,366.45	0.4%	\$2,366.45	0.4%
State Sales Tax Retained	\$44.97	0.0%	\$44.97	0.0%
WI DNR (PILT) Act 358 S 100	\$6.65	0.0%	\$6.65	0.0%
CF FC MFL Pymnts	\$4,995.40	0.8%	\$4,995.40	0.8%
County Timber Sales	\$14,697.77	2.4%	\$14,697.77	2.4%
Managed Forest- FC Tax Revenue	\$5,230.02	0.9%	\$5,230.02	0.9%
Other Intergovmntal Revenues	\$18,228.90	3.0%	\$18,228.90	3.0%
DNR Recycling Grant-Flow Thru	\$9,019.22	1.5%	\$9,019.22	1.5%
State Grants	\$46,712.00	7.6%	\$46,712.00	7.6%
County Grants	\$2,923.50	0.5%	\$2,923.50	0.5%
Total Intergovernmental Revenues	\$463,844.96	75.9%	\$463,844.96	75.9%
Licenses & Permits				
Alcohol Licenses	\$3,025.00	0.5%	\$3,025.00	0.5%
Operators Licenses	\$1,125.00	0.2%	\$1,125.00	0.2%
Tobacco Licenses	\$300.00	0.0%	\$300.00	0.0%
Alcohol Lic Publication Fees	\$165.00	0.0%	\$165.00	0.0%
Dog Licenses	\$26.00	0.0%	\$26.00	0.0%
Total Licenses & Permits	\$4,641.00	0.8%	\$4,641.00	0.8%
Public Charges / Services				
Snow Plowing	\$21,330.00	3.5%	\$21,330.00	3.5%
Town Sales-Residents & Public	\$7.58	0.0%	\$7.58	0.0%
Community Center Hall Rental	\$2,956.47	0.5%	\$2,956.47	0.5%
Deposits - CC Rentals	\$200.00	0.0%	\$200.00	0.0%
Total Public Charges / Services	\$24,494.05	4.0%	\$24,494.05	4.0%
Little Sand Bay Rec Area				
Campground	\$89,615.69	14.7%	\$89,615.69	14.7%
Boat Ramp	\$2,447.38	0.4%	\$2,447.38	0.4%
Boat Ramp Seasonal	\$1,330.66	0.2%	\$1,330.66	0.2%
Ice Sales	\$3,169.29	0.5%	\$3,169.29	0.5%
Shower Fees	\$1,749.16	0.3%	\$1,749.16	0.3%
Reservation Fees	\$9,595.37	1.6%	\$9,595.37	1.6%
Wood Sales	\$6,064.46	1.0%	\$6,064.46	1.0%
Earned Interest Income	\$2,779.61	0.5%	\$2,779.61	0.5%
Sand and Gravel	(\$70.63)	0.0%	(\$70.63)	0.0%
Fines, Forfietures, Judgements	\$33.32	0.0%	\$33.32	0.0%
Refunds	\$1,656.90	0.3%	\$1,656.90	0.3%
Other Income Sources				
Miscellaneous Income	\$23.35	0.0%	\$23.35	0.0%
Total Income	\$611,374.57	100.0%	\$611,374.57	100.0%
Expenses				
Cultural & Recreation Expenses				
Campground Expenses				
Repairs & Maintenance LSB	\$14,514.90	2.4%	\$14,514.90	2.4%
Supplies LSB	\$869.39	0.1%	\$869.39	0.1%
Firewood	\$4,800.00	0.8%	\$4,800.00	0.8%
Ice Purchases	\$2,197.75	0.4%	\$2,197.75	0.4%
LSB Promotional Exp	\$726.00	0.1%	\$726.00	0.1%
Reservation Services LSB	\$15,170.22	2.5%	\$15,170.22	2.5%
Wages Campground Attendants	\$3,174.00	0.5%	\$3,174.00	0.5%

Town of Russell

Profit & Loss [With Year to Date]

January 2024-December 2024

1/12/2025

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
Payroll Tax Expense - Campgrnd	\$548.48	0.1%	\$548.48	0.1%
License Renewal LSB	\$350.00	0.1%	\$350.00	0.1%
LSB - Telephone/Internet	\$1,455.57	0.2%	\$1,455.57	0.2%
LSB Garbage	\$7,801.19	1.3%	\$7,801.19	1.3%
LSB - Electric	\$4,758.58	0.8%	\$4,758.58	0.8%
LSB - Septic Pumping	\$290.00	0.0%	\$290.00	0.0%
Signs LSB	\$346.42	0.1%	\$346.42	0.1%
Sale Tax Due LSB	\$432.49	0.1%	\$432.49	0.1%
Camping Fee Refunds	\$1,400.09	0.2%	\$1,400.09	0.2%
Total Campground Expenses	<u>\$58,835.08</u>	<u>9.6%</u>	<u>\$58,835.08</u>	<u>9.6%</u>
Total Cultural & Recreation Expenses	<u>\$58,835.08</u>	<u>9.6%</u>	<u>\$58,835.08</u>	<u>9.6%</u>
General Government Expenses				
Clerk / Treasurer Expenses				
Wages & Salaries Clerk/Deputy	\$26,027.76	4.3%	\$26,027.76	4.3%
Payroll Tax Exp - Clerk/Deputy	\$2,562.80	0.4%	\$2,562.80	0.4%
Clerk Mileage and Expenses	\$410.71	0.1%	\$410.71	0.1%
Office Supplies	\$904.37	0.1%	\$904.37	0.1%
Computer & Software Expense	\$2,000.05	0.3%	\$2,000.05	0.3%
Website Expenses	\$1,549.00	0.3%	\$1,549.00	0.3%
Copier- Printing Expense	\$338.06	0.1%	\$338.06	0.1%
Telephone-Internet	\$1,225.74	0.2%	\$1,225.74	0.2%
Bank Fees & Charges	\$118.85	0.0%	\$118.85	0.0%
Postage & Delivery Expense	\$1,060.14	0.2%	\$1,060.14	0.2%
Training & Training Expense	\$222.80	0.0%	\$222.80	0.0%
Discounts & Late Fees	(\$35.04)	0.0%	(\$35.04)	0.0%
Total Clerk / Treasurer Expenses	<u>\$36,385.24</u>	<u>6.0%</u>	<u>\$36,385.24</u>	<u>6.0%</u>
Board Member Expenses				
Stipends Board	\$9,840.00	1.6%	\$9,840.00	1.6%
Payroll Tax Expenses - Board	\$752.84	0.1%	\$752.84	0.1%
Total Board Member Expenses	<u>\$10,592.84</u>	<u>1.7%</u>	<u>\$10,592.84</u>	<u>1.7%</u>
Town Garage Expenses				
Repairs & Maintenance - TG	\$6,907.38	1.1%	\$6,907.38	1.1%
Supplies - TG	\$3,014.20	0.5%	\$3,014.20	0.5%
Electric - TG	\$3,747.68	0.6%	\$3,747.68	0.6%
Propane - TG	\$3,236.19	0.5%	\$3,236.19	0.5%
Garbage - TG	\$75.00	0.0%	\$75.00	0.0%
Security - TG	\$925.54	0.2%	\$925.54	0.2%
Septic Service TG	\$560.00	0.1%	\$560.00	0.1%
Pest Control TG	\$425.00	0.1%	\$425.00	0.1%
Total Town Garage Expenses	<u>\$18,890.99</u>	<u>3.1%</u>	<u>\$18,890.99</u>	<u>3.1%</u>
Community Center				
Supplies - CC	\$324.35	0.1%	\$324.35	0.1%
Repairs and Maintenance - CC	\$133.70	0.0%	\$133.70	0.0%
Telephone - CC	\$1,125.64	0.2%	\$1,125.64	0.2%
Electric - CC	\$2,080.67	0.3%	\$2,080.67	0.3%
Propane - CC	\$3,236.19	0.5%	\$3,236.19	0.5%
Security - CC	\$600.00	0.1%	\$600.00	0.1%
Pest Control - CC	\$425.00	0.1%	\$425.00	0.1%
License & Fees - CC	\$896.70	0.1%	\$896.70	0.1%
Total Community Center	<u>\$8,822.25</u>	<u>1.4%</u>	<u>\$8,822.25</u>	<u>1.4%</u>
Shooting Range				
Shooting Range Expenses	\$1,045.99	0.2%	\$1,045.99	0.2%
Total General Government Expenses	<u>\$75,737.31</u>	<u>12.4%</u>	<u>\$75,737.31</u>	<u>12.4%</u>
Assessor Exp				
Assessor Contract Fees	\$8,742.00	1.4%	\$8,742.00	1.4%
Total Assessor Exp	<u>\$8,742.00</u>	<u>1.4%</u>	<u>\$8,742.00</u>	<u>1.4%</u>
General Township Expenses				
General Town Expenses	\$2,202.00	0.4%	\$2,202.00	0.4%
Loan Payments	\$74,790.68	12.2%	\$74,790.68	12.2%
Rescinded Taxes Paid to County	\$180.60	0.0%	\$180.60	0.0%
Recycling Contribution	\$1,143.51	0.2%	\$1,143.51	0.2%
Dog License Fees	\$36.00	0.0%	\$36.00	0.0%

Town of Russell

Profit & Loss [With Year to Date]

January 2024-December 2024

1/12/2025

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	Selected Period	% of Sales	Year to Date	% of YTD Sales
BRB Recycling Grant Flow Thru	\$9,019.22	1.5%	\$9,019.22	1.5%
Bus/Prop/Liab Insurance	\$28,905.00	4.7%	\$28,905.00	4.7%
Legal / Professional Fees	\$274.25	0.0%	\$274.25	0.0%
Legal Advertising & Fees	\$470.64	0.1%	\$470.64	0.1%
Town Property Surveys	\$1,300.00	0.2%	\$1,300.00	0.2%
Town Audit	\$6,200.00	1.0%	\$6,200.00	1.0%
Service Fees - Credit Cards	\$93.07	0.0%	\$93.07	0.0%
Bad Debts	(\$150.00)	0.0%	(\$150.00)	0.0%
Small Balance Charge-offs	(\$0.51)	0.0%	(\$0.51)	0.0%
Total General Township Expenses	\$124,464.46	20.4%	\$124,464.46	20.4%
Election Expenses				
Election Training & Expenses	\$540.02	0.1%	\$540.02	0.1%
Election Ads, Printing, Misc	\$1,401.50	0.2%	\$1,401.50	0.2%
Election Wages & Salaries	\$3,127.50	0.5%	\$3,127.50	0.5%
Total Election Expenses	\$5,069.02	0.8%	\$5,069.02	0.8%
Public Works				
Road Maintenance Expense				
Motor & Hyd Oil	\$14.05	0.0%	\$14.05	0.0%
Diesel Fuel	\$9,828.67	1.6%	\$9,828.67	1.6%
Gasoline	\$4,075.27	0.7%	\$4,075.27	0.7%
Top Soil / Fill Dirt	\$1,599.84	0.3%	\$1,599.84	0.3%
Gravel	\$5,599.00	0.9%	\$5,599.00	0.9%
Blacktop Patching/Cold Mix	\$702.24	0.1%	\$702.24	0.1%
Dust Control Materials	\$2,075.40	0.3%	\$2,075.40	0.3%
Mileage Expense	\$65.66	0.0%	\$65.66	0.0%
Union Meal-Clothing Expense	\$1,415.00	0.2%	\$1,415.00	0.2%
Road Signs	\$65.45	0.0%	\$65.45	0.0%
Employee Drug - CDL Checks	\$48.00	0.0%	\$48.00	0.0%
Education / Training	\$285.00	0.0%	\$285.00	0.0%
Equipment Rental	\$391.92	0.1%	\$391.92	0.1%
Repair Parts	\$4,188.39	0.7%	\$4,188.39	0.7%
Repair Services	\$1,886.47	0.3%	\$1,886.47	0.3%
Small Tools & Equipment	\$296.59	0.0%	\$296.59	0.0%
Shop Materials & Fastners	\$22.72	0.0%	\$22.72	0.0%
Roads Office Expenses	\$324.87	0.1%	\$324.87	0.1%
Telephone Service - TG	\$1,969.12	0.3%	\$1,969.12	0.3%
License and fees	\$586.00	0.1%	\$586.00	0.1%
Total Road Maintenance Expense	\$35,439.66	5.8%	\$35,439.66	5.8%
Direct Road Maintenance				
Wages & Salaries	\$122,768.75	20.1%	\$122,768.75	20.1%
Payroll Tax Expenses - Roads	\$8,721.81	1.4%	\$8,721.81	1.4%
Employee Pension	\$2,278.70	0.4%	\$2,278.70	0.4%
Employee Health Insurance	\$9,142.00	1.5%	\$9,142.00	1.5%
Employee Recognition Roads	\$71.97	0.0%	\$71.97	0.0%
Unemployment Insurance	\$174.01	0.0%	\$174.01	0.0%
Workman's Comp Insurance	\$6,044.99	1.0%	\$6,044.99	1.0%
Total Direct Road Maintenance	\$149,202.23	24.4%	\$149,202.23	24.4%
Total Public Works	\$184,641.89	30.2%	\$184,641.89	30.2%
Public Safety				
Ambulance Services	\$13,206.98	2.2%	\$13,206.98	2.2%
Fire Department Services	\$16,088.76	2.6%	\$16,088.76	2.6%
Total Public Safety	\$29,295.74	4.8%	\$29,295.74	4.8%
Total Expenses	\$486,785.50	79.6%	\$486,785.50	79.6%
Operating Profit	\$124,589.07	20.4%	\$124,589.07	20.4%
Other Income				
Other Expenses				
Net Profit/(Loss)	\$124,589.07	20.4%	\$124,589.07	20.4%

Town of Russell

35900 State Highway 13
Bayfield, WI 54814

Purchases [Vendor Detail]

December 2024

1/12/2025
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ID#	Date	Quantity	Item/Acct	Description	Amount	Tax	Status
Account Edge Forms 00024357	12/2/2024		6-2128	*None Accountedge 05436844	\$52.20		Closed
				Account Edge Forms Total:	\$52.20		
Auto Value Ashland 00024366	12/23/2024		6-2430	*None PB-statements - Finance chg	\$22.50		Closed
				Auto Value Ashland Total:	\$22.50		
Bayfield Ace Hardware 00024364	12/23/2024		6-2440	*None Garage Supplies	\$55.56		Closed
				Bayfield Ace Hardware Total:	\$55.56		
Bayfield County Clerk 00024376	12/26/2024		6-2810	*None 08.13 - 11.05 2024 Elections -	\$443.35		Closed
				Bayfield County Clerk Total:	\$443.35		
Bayfield County Treasurer 00024325	12/4/2024		6-2720	*None Dog License 2024	\$36.00		Closed
				Bayfield County Treasurer Total:	\$36.00		
Bayfield Lumber and Supply 00024367	12/23/2024		6-2430	*None Remaining amt from Nov state	\$3.60		Closed
				Bayfield Lumber and Supply Total:	\$3.60		
Bayfield Rural Electric Cooperative 00024369	12/23/2024		6-2450	*None Garage Electric	\$157.26		Closed
00024370	12/23/2024		6-2530	CC - electric	\$141.59		Closed
00024371	12/23/2024		6-1502	Campground Electric	\$53.67		Closed
				Bayfield Rural Electric Cooperative Total:	\$352.52		
Bremer Bank 00024356	12/2/2024		6-2706	*None Turner Rd Loan - Dec 2024	\$1,053.56		Closed
00024350	12/5/2024		6-2706	Final Land loan - Dec 2024	\$281.03		Closed
00024351	12/12/2024		6-2706	10 yr Loan - Dec 2024	\$4,410.55		Closed
				Bremer Bank Total:	\$5,745.14		
Brightspeed 00024352	12/12/2024		6-1300	*None LSB Host	\$34.29		Closed
00024353	12/12/2024		6-2529	Community Center	\$102.59		Closed
00024354	12/12/2024		6-1500	Reservations	\$90.99		Closed
00024355	12/12/2024		6-2133	Town Garage - Clerk	\$122.23		Closed
00024355	12/12/2024		6-5851	Town Garage - Roads	\$122.22		Closed
				Brightspeed Total:	\$472.32		
Claremboux, Randy 00024359	12/19/2024		2-2000	*None 2025 x-mas appreciation - gift	\$250.00		Closed
				Claremboux, Randy Total:	\$250.00		
ES & S 00024368	12/23/2024		6-2805	*None Firmware License - ExpressVot	\$540.02		Closed

Purchases [Vendor Detail]

December 2024

1/12/2025
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ID#	Date	Quantity	Item/Acct	Description	Amount	Tax	Status
ES & S				*None			
				ES & S Total:	\$540.02		
Hyde, Gary 00024360	12/19/2024		2-2000	2025 X-mas appreciation - gift	\$250.00		Closed
				Hyde, Gary Total:	\$250.00		
Internal Revenue Service 00024375	12/24/2024		2-3100	Nov 2024 Federal Tax Deposit	\$2,552.65		Closed
				Internal Revenue Service Total:	\$2,552.65		
Meierotto, Judith 00024313 00024358	12/2/2024 12/19/2024		6-1300 6-1300	Draw on reservations services Reservation Services - draw for	\$1,500.00 \$700.00		Closed Closed
				Meierotto, Judith Total:	\$2,200.00		
Meierotto, Timothy J 00024361	12/19/2024		2-2000	2025 X-mas Appreciation - Gift	\$250.00		Closed
				Meierotto, Timothy J Total:	\$250.00		
Northern State Bank 00024314	12/3/2024		6-2706	Loan # 1091370 - Ford Pickup	\$479.71		Closed
				Northern State Bank Total:	\$479.71		
Pitney Bowes 00024362	12/23/2024		6-5700	Pitney Bowes Lease	\$195.96		Closed
				Pitney Bowes Total:	\$195.96		
Red Cliff Business Development 00024363	12/23/2024		6-5226	Gas/Fuel	\$310.21		Closed
				Red Cliff Business Development Total:	\$310.21		
Town Web Design LLC 00024377	12/26/2024		6-2131	MUNI-Annual Hosting & Mainte	\$1,549.00		Closed
				Town Web Design LLC Total:	\$1,549.00		
Trusty Trucking 00024372	12/23/2024		6-5251	Delivery of x 8 15.5 yard loads	\$3,955.60		Closed
				Trusty Trucking Total:	\$3,955.60		
Waste Management of WI-MN 00024365	12/23/2024		6-1501	late charge of 31.93 which wa	\$117.69		Closed
				Waste Management of WI-MN Total:	\$117.69		
WI Dept of Revenue 00024373	12/24/2024		2-3300	Payroll liabilities payment for N	\$378.56		Closed
				WI Dept of Revenue Total:	\$378.56		
WI Dept of Revenue - Sales Tax 00024374	12/24/2024		2-2200	Sales Tax payment for Nov 20	\$0.30		Closed

Purchases [Vendor Detail]

December 2024

1/12/2025
012:04:32 PM

ID#	Date	Quantity	Item/Acct	Description	Amount	Tax	Status
				WI Dept of Revenue - Sales Tax			*None
				WI Dept of Revenue - Sales Tax Total:	\$0.30		
				Grand Total:	<u>\$20,212.89</u>		

BREMER BANK

P.O. Box 1000
Lake Elmo, MN 55042

00039957-0152999-0001-0004-TIMR8010840101251776

TOWN OF RUSSELL
35900 ST HWY 13
BAYFIELD WI 54814

Last statement: November 30, 2024
This statement: December 31, 2024
Total days in statement period: 31

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(39)

Direct inquiries to:
Your Local Branch or, 800-908-Bank
(2265)

Bremer Bank National Association
372 St Peter St
St Paul MN 55102

SUMMARY OF ACCOUNT BALANCES

Account	Number	Ending Balance
Community Business Banking	XXXXXX0096	\$17,786.26

Community Business Banking

Account number	XXXXXX0096	Beginning balance	\$21,429.10
Enclosures	39	Total additions	26,664.32
Low balance	\$7,100.71	Total subtractions	30,307.16
Average balance	\$14,737.66	Ending balance	\$17,786.26
Avg collected balance	\$14,092		

CHECKS

Number	Date	Amount	Number	Date	Amount
21955	12-03	630.00	22020	12-02	156.23
22004 *	12-03	30.00	22021	12-06	36.00
22007 *	12-12	675.00	22022	12-23	785.56
22008	12-04	126.02	22023	12-18	110.77
22009	12-04	100.00	22024	12-16	1,786.15
22010	12-03	600.00	22025	12-16	1,591.49
22011	12-06	85.76	22026	12-16	217.64
22012	12-04	53.98	22027	12-17	280.03
22013	12-09	31.98	22028	12-31	450.20
22014	12-02	1,500.00	22029	12-20	350.20
22015	12-05	729.83	22030	12-23	450.20
22016	12-03	435.88	22031	12-18	920.45
22017	12-02	1,240.55	22032	12-16	467.92
22018	12-03	1,400.53	22033	12-19	700.00
22019	12-03	216.64	22034	12-20	250.00



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IMPORTANT INFORMATION ABOUT YOUR STATEMENT

Please examine this statement immediately. Because you are in the best position to discover any problem, you agree to promptly examine your statement and report to us any problem on or related to your statement. We also recommend reviewing your transactions online every few days, including deposits, ATM withdrawals, recurring payments and debit card transactions. If you notice a questionable check or charge amount, contact us to resolve the issue as soon as possible. We will assume everything is correct unless you notify us in writing of any disagreement within 30 calendar days after we mail the statement, email the statement or make the statement available to you online.

FINANCE CHARGE: CREDIT LINE ACCOUNTS

Interest on Notes is computed on a 365/365 simple interest basis; that is, by applying the ratio of the Interest rate over the number of days in a year (365 for all years, including leap years), multiplied by the outstanding principal balance, multiplied by the actual number of days the principal balance is outstanding. All interest payable under this Note is computed using this method.

BILLING RIGHTS SUMMARY: IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR CREDIT LINE BILL

If you think your statement is wrong, or if you need more information about a transaction on your statement, write to us on a separate sheet at the address shown on your statement as soon as possible. We must hear from you no later than 60 days after we sent you the first statement on which the error or problem appeared. You can call us, but to preserve your rights we will need your information in writing. Please follow the instructions below.

In your letter, provide the following information:

- 1) Your name and account number;
- 2) The dollar amount of the suspected error;
- 3) A description of the error. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your statement that are not in question. While we investigate your question, we cannot report you as delinquent on the disputed amount or take any action to collect the amount you question.

SPECIAL RULE FOR CREDIT CARD PURCHASES (including debit card purchases authorized with a signature and are not PIN-based): If you have any issues with the quality of goods or services that you purchased with a credit card, or a debit card utilizing your signature to authorize the transaction, and have tried in good faith to correct the problem with the merchant, you may not have to pay the remaining amount due on the goods or services. This protection applies only when the purchase price of goods or services exceeds \$50.00 and the purchase was made in your home state or within 100 miles of your mailing address. If we own or operate the merchant, or if we communicated via mail the property or services, all purchases are protected regardless of amount or location of purchase.

ERROR RESOLUTION NOTICE FOR DEPOSIT ACCOUNTS

If you think your statement or receipt is wrong, if you need more information about a transfer listed on the statement or receipt, or in case of any errors or questions about your electronic transfers, contact us as soon as possible in one of the following ways:

- Call us at 800-908-BANK (2265), or
- Write to us on a separate sheet of paper at the address shown on your statement, or
- Email us in Online Banking (Customer Service > Contact Us)

We must hear from you no later than 60 days after we sent you the first statement on which the problem or error appeared. In your communication, provide the following information:

- 1) Your name and account number (if any);
- 2) The dollar amount of the suspected error;
- 3) A description of the error or transfer. Explain, if you can, why you believe there is an error. If you need more information, describe the item about which you are unsure.

If you tell us orally, we may require that you send us your inquiry in writing within ten (10) business days. We will determine whether an error occurred within ten (10) business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will credit your account within ten (10) business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within ten (10) business days, we may not credit your account.

For errors involving new accounts, point-of-sale or foreign-initiated transactions: We may take up to 90 days to investigate your complaint or question. For new accounts, we may take up to 20 business days to credit your account for the amount you think is in error. We will tell you the results within three (3) business days after completing our investigation. If we decide that there was no error, we will send you a written explanation. You may ask for copies of the documents that we used in our investigation.

Member FDIC. Rev 12/17

BREMER BANK

P.O. Box 1000
Lake Elmo, MN 55042

TOWN OF RUSSELL
December 31, 2024

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Number	Date	Amount	Number	Date	Amount
22035	12-24	250.00	22051	12-30	223.46
22036	12-24	250.00	22052	12-30	155.40
22042 *	12-30	310.21	22053	12-31	122.76
22049 *	12-30	1,433.78	* Skip in check sequence		
22050	12-30	1,256.74			

DEBITS

Date	Description	Subtractions
12-02	' Automatic Ln Paymt 00077014390-00003	1,053.56
12-05	' Automatic Ln Paymt 00000279688-00003	281.03
12-09	' POS Purchase MERCHANT PURCHASE TERMINAL 05436844 4TE*ACCOUNTEDGE ROCKAWAY NJ XXXXXXXXXXXXX0424 12-08-24 12:00 AM	52.20
12-11	' ACH Withdrawal Brightspeed CTL Payment 241211	34.29
12-11	' ACH Withdrawal Brightspeed CTL Payment 241211	90.99
12-11	' ACH Withdrawal Brightspeed CTL Payment 241211	102.59
12-11	' ACH Withdrawal Brightspeed CTL Payment 241211	244.45
12-12	' Automatic Ln Paymt 00077030830-00003	4,410.55
12-24	' Account Analysis Fee ANALYSIS ACTIVITY FOR 11/24	41.00
12-24	' ACH Withdrawal Pitney Bowes DIRECT DEB 241224 PBLeasing	195.96
12-24	' ACH Withdrawal IRS USATAXPYMT 241224 270475990969927	2,552.65
12-27	' POS Purchase MERCHANT PURCHASE TERMINAL 55432864 AMZN Mktp US*ZE2X8 4142 Amzn.com/ WA XXXXXXXXXXXXX0424 12-27-24 12:00 AM	23.83
12-27	' ACH Withdrawal WI DEPT REVENUE TAXPAYMNT 241227 876302368	0.30
12-27	' ACH Withdrawal WI DEPT REVENUE TAXPAYMNT 241227 1731383328	378.56
12-30	' POS Purchase MERCHANT PURCHASE TERMINAL 55432864 AMAZON MKTPL*ZE4WO 11V1 Amzn.com/ WA XXXXXXXXXXXXX0424 12-29-24 12:00 AM	81.32



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P.O. Box 1000
Lake Elmo, MN 55042

TOWN OF RUSSELL
December 31, 2024

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Date	Description	Subtractions
12-30	ACH Withdrawal BAYFIELD ELECT ELEC PYMT 241230 0707306010	53.67
12-30	ACH Withdrawal BAYFIELD ELECT ELEC PYMT 241230 0703562010	141.59
12-30	ACH Withdrawal BAYFIELD ELECT ELEC PYMT 241230 0701361010	157.26

CREDITS

Date	Description	Additions
12-13	Deposit	6,664.32
12-23	Cash Mgmt Trsfr Cr REF 3581211L FUNDS TRANSFER FRMDEP XXXX0072 FROM	20,000.00

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
11-30	21,429.10	12-11	12,196.59	12-20	7,100.71
12-02	17,478.76	12-12	7,111.04	12-23	25,864.95
12-03	14,165.71	12-13	13,775.36	12-24	22,575.34
12-04	13,885.71	12-16	9,712.16	12-27	22,172.65
12-05	12,874.85	12-17	9,432.13	12-30	18,359.22
12-06	12,753.09	12-18	8,400.91	12-31	17,786.26
12-09	12,668.91	12-19	7,700.91		

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Bremer Bank National Association

**TOWN OF RUSSELL
CLERK/TREASURER REPORT**

December 1, 2024 to December 31, 2024

BANK BALANCES

			Previous		Current		Change
Bremer General Checking	12/31/2024	\$	17,917.00	\$	13,728.62	\$	(4,188.38)
Cash	12/31/2024	\$	4,435.00	\$	-	\$	(4,435.00)
NSB Money Market	12/31/2024	\$	438,976.00	\$	445,779.37	\$	6,803.37
Bremer Investors	12/31/2024	\$	221,902.00	\$	233,079.97	\$	11,177.97
Totals			\$ 683,230.00		\$ 692,587.96		\$ 9,357.96

DISBURSEMENTS

			12/31/2024
Cleared checks & Transfers		\$	26,664.32
Checks written		\$	30,307.16
Range	21955		22053

BUDGETS vs ACTUAL

	Dec 2024		Y-T-D		Budget	% of Budget
Income	\$ 470	\$	611,375	\$	545,425	112%
Expense	\$ 36,784	\$	486,786	\$	652,393	75%
Balance	\$ (36,314)	\$	124,589	\$	(106,968)	
	Previous Mo.		Current		Change	
Accts Recv	\$ 8,076.71	\$	-	\$	(8,076.71)	
Accts Pay	\$ -	\$	12,213.05	\$	12,213.05	

BUDGET EXPLANATIONS

1. Tax collections settled for Dec 2023
2. Cash includes Bremer Elderly Housing Grant \$150,000 of restricted funds.
3. Cash includes \$35,000 WHEDA restricted Elderly Housing funds.
4. Cash includes ARRP Grant Funds of \$104,717 received in 2021 & 2022
5. ARRP Grant expenditures (\$17,700 security systems and \$34,192 marina study)

Signed Clerk/Treasure - Jeffrey A. Benton

APPROVED BY BOARD OF SUPERVISORS

Date 14-Jan-25