

**Town Board Meeting – January 14, 2025**

Posted January 12, 2025 at 4:00 p.m. at the Town of Russell Garage, Town Clerk’s Office and Town website.

The Board Meeting was called to order by Chairman Paul “Rocky” Tribovich at 7:00 p.m. at the Town of Russell Community Center. Present were Supervisors Larry Meierotto, Curt Basina, , and Mark Bugher via telephone speakerphone. Clerk/Treasurer Jeffrey A. Benton and Deputy Clerk Carol Anderson was also present. Supervisor Don Sullivan and Deputy Clerk Judy Meierotto was excused.

Three members of the public were present.

The Pledge of Allegiance was recited by those present.

Chairman Tribovich made a correction to the agenda removing “Steven” from the Donald & Anne Sullivan conditional use permit agenda item.

Approval of the Agenda – A motion was made by Meierotto and seconded by Basina to approve the agenda. The motion carried.

Tribovich called for public input. No input was offered.

A motion was made by Bugher and seconded by Meierotto to approve the minutes of the December 17, 2024 Town Board Meeting. The motion carried as corrected.

**OLD BUSINESS**

Audit Services Request for Proposals. Clerk/Treasurer Benton presented information regarding request for proposals for audit services to be performed for fiscal years 2023 through 2027. Supervisor Basina motioned to accept and post RFP, seconded by Meierotto. In discussion, Supervisor Basina inquired on the details of posting, Clerk/Treasurer Benton responded with an ad will be placed in the Ashland Daily Press and distributed to local businesses. All members present signified approval, motion carried.

PSC OEI Grant update. Clerk/Treasurer Benton indicated the executed grant agreement was received and expenditure of grant funds for the replacement of heating units at both the community center and town garage may occur.

**NEW BUSINESS**

Town Board Recommendation to Bayfield County Zoning for a Conditional Use Permit for Steven Donald & Anne Sullivan to construct and operate a private cemetery consisting of 25-30 cremated remains. A motion was made by Bugher and seconded by Meierotto to recommend by the Town Board the approval of the conditional use permit. All in favor and the motion carried as corrected.

Public Records Request. Clerk/Treasurer Benton presented information on the request for documents related to public meetings of the Telecommunications Committee and all documents had previously been posted on the Town’s website. Chairman Tribovich motioned to place on file the request and seconded by Meierotto, all in favor and motion carried.

Firewood Proposal for Little Sand Bay Campground. This proposal was unsolicited and no further action was required. A brief discussion regarding firewood for the campground for the 2025 season was held and the town maintenance crew will haul from the current source.

#### STANDING AGENDA ITEMS

Town Road maintenance report and discussion – Meierotto discussed repairs to the PTO shaft needed on the 2008 Internation plow truck .

Little Sand Bay Recreation Area – Meierotto informed the Town Board that the campground hosts will be returning on Memorial Day.

Little Sand Bay Marina Study Update – No report offered.

Community Center Campground – No report offered.

#### Correspondence

A motion was made by Tribovich and seconded by Meierotto to receive and place on file the correspondence. The motion carried.

APPROVAL OF BILLS – A motion was made by Bugher and seconded by Meierotto to approve bills and transfers totaling \$26,664.32 for checks 21955 to 22053 and EFT transactions. The motion carried.

Approve Clerk/Treasurer Report and Financials for December 2024 and Y-T-D 2024 transactions. A motion was made by Meierotto and seconded by Bugher to approve. The motion carried.



Chairman Supervisor and Clerk/Treasurer Reports and items for next Town Board Meeting – Nothing to report.

Next Town Board Meeting – February 11, 2025 beginning at 7:00 p.m. at the Community Center.

A motion to adjourn at 7:10 p.m. was made by Meierotto and seconded by Basina. The motion carried.

The minutes respectfully submitted by:

Jeffrey A. Benton – Clerk/Treasurer

DRAFT