# Town of Russell

35900 State Highway 13

Bayfield, Wisconsin 54814

(715) 779-5338 or Fax 1 (608) 237-2236

e-mail clerk@townofrussellwi.gov website [www.townofrussellwi.gov](http://www.townofrussellwi.gov/)

*Paul “Rocky” Tribovich Chairman*

Judy Meierotto/Carol Anderson Deputy Clerk/Treasurer

*Jeffrey Benton*

*Clerk/Treasurer*

**2024-2025 Driveway Snowplowing Service**

**If you would like to sign up for Snowplowing Service this winter, your driveway length and rate are highlighted below.**

*The rates for 2024-2025 winter are as follows:*

**Short Length Driveway - $140 for the entire winter Average Length Driveway - $260 for the entire winter Long Length Driveway - $400 for the entire winter**

The deadline for prior customers to sign up for this service is November 1, 2024. Sign-ups after November 1, 2024, may be subject to a $100 late fee in addition to the plowing fee.

In previous years you had the option to pay by credit/debit, but with the change of management, we are not set up to handle credit/debit cards yet. Our apologies for that and we hope to have that option again soon.

If you need to pay in person, the office will be open on Mondays from 7am - 3:30pm. Please call or email if you need to set up a time on any other day.

Town of Russell Board of Supervisors Paul “Rocky” Tribovich – Chairman Mark Bugher

Larry Meierotto Don Sullivan

DRIVEWAY SNOWPLOWING NOTICE – SIGN-UP FORM PLEASE READ

To: Any Town resident and/or property owner wishing to have snowplowing service for the winter 2024-2025 season.

The Town of Russell will be plowing driveways provided that the following conditions are met:

The release form is signed and filed with the Town Clerk accompanied with the required fee in advance of the snowplowing season. *All outstanding bills with the Town must be paid before snowplowing services begin.*

ALL DRIVEWAYS

* Must have adequate clearance.
* There must be adequate space for turning the snowplow around.
* They must be clear of stumps, rocks, cars, boats, etc., and other obstructions.
* You MUST mark with a pole or appropriate marker all culverts, road entrances, septic tanks, well, power and telephone pedestals in the vicinity of the area being plowed.
* Your driveway will be required to be in good condition for plowing.

 (NO BIG POTHOLES – WASHED OUT AREAS)

 **If these conditions are not met, your driveway will not be plowed.**

* Driveways will be plowed only after all school buses and mail routes have been
* Also, if there are known medical or health problems in your family, please make private arrangements to have your driveway plowed.
* The Town’s first priority is to plow all the Town Roads.
* The Town of Russell, its officials, and employees will not be held liable for any personal injury or property damage while engaged in snowplowing on private land.
* The Town Board of Supervisors reserves the right to withdraw service at any time if any or all conditions are not met.
* For more information, or to receive a snowplowing application, please call 779-5338 and leave a message.
* Residents should direct any road or driveway plowing concerns to the Town of Russell Supervisor, and not to the road maintenance crew.

 Continued:

* The Town road maintenance crew will plow when snow depth at the Town garage reaches 3”, or when a Town Supervisor reports a snow-depth of 3” or more elsewhere within the Town.
* If snow depth in a particular area of the Town is less than 3”, driveways in that area may be excluded from plowing, at the discretion of the road crew. Operators plowing Town roads are in radio contact with the operator plowing driveways and will advise of snow conditions.
* The road crew will follow an established route which prioritizes more heavily populated areas, while ensuring efficient use of equipment and manpower.
* Established snowplowing priorities include maintaining emergency service access to driveways, ensuring safe school bus routes, and facilitating safe passage for commuters and residents with scheduled medical appointments.
* Road crews will begin plowing Town roads at 4 am following, or during, a qualifying snowfall. An operator will begin plowing driveways 30 minutes later, to eliminate windrows left from road plowing.
* Driveways will be plowed in the same sequence as roads to optimize efficiency, and to facilitate the estimation by residents of likely plow arrival times. Note that it will take longer to complete plow routes following major storms.
* During on-going snowstorms, Town roads personnel may, at their discretion, plow the established route according to the criteria in the afternoon, to facilitate safe travel by school buses and returning commuters.
* The Town of Russell Board of Supervisors is committed to clearing all Town roads as expeditiously as possible, and to clearing participating Town residents’ driveways in 48 hours or less following a major storm.
* Residents must submit a signed agreement, and be current on account, to be eligible for driveway plowing services.
* Participants must enroll in the Town residential snow-plowing program by November 1 to permit inspection of their premises prior to the first snowfall.
* All residents who have signed and submitted a driveway plowing agreement will be plowed each time equipment is mobilized in their area to ensure efficiency and minimize cost.
* Residents requiring intermittent, or on-demand, snowplowing are advised to obtain the services of a private contractor, if they cannot wait for the next mobilization of Town equipment.
* In winters with heavy snowfall, it may occasionally be necessary to mobilize equipment primarily to “wing-back” driveway perimeter snowbanks to facilitate continued plowing.
* Residents who add additional plowing requirements to their driveway after their work has been timed, will have their requested work re-timed and their trip charge adjusted to reflect their new requirements.
* The Town reserves the right to withdraw service at any time if any of the conditions are not met.

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35900 State Highway 13

Bayfield, Wisconsin 54814

(715) 779-5338 or Fax (715)779-0249

Web www.townofrussellwi.gov E-mail clerk@townofrussellwi.gov

*Paul “Rocky” Tribovich Chair*

*Judy Meierotto/Carol Anderson*

*Deputy Clerk*

Snowplowing Authorization Form Return with Payment

*Jeffrey Benton*

*Clerk/Treasurer*

I, the undersigned, request the snowplowing service offered by the Town of Russell. I certify that my driveway conforms to the standards as listed in the snowplowing notice and that the Town of Russell, its officials, and employees will not be held liable for any personal injury or property damage while the Town of Russell is engaged in snowplowing on private property.

Name Resident / Property Owner

\*

Signature Date

Mailing Address for Billing

 City State Zip

Address of Property to be Plowed if Different than Mailing and Billing Address

\*

Contact information

 Telephone: (\_\_\_\_) \_\_\_\_\_\_-\_\_\_\_\_\_\_\_\_\_\_

E-mail

Mail this form and payment to: Town of Russell - Clerk

 35900 State Highway 13

 Bayfield, WI 54814

Amount Paid $ Date